



IES PUBLIC SCHOOL, BHOPAL

TEACHING STAFF

INTERVIEW REQUEST FORM / PERSONAL DETAILS

Personal Profile:

After completing please return this form to us as quickly as you can. Your selection will largely depend upon the honesty and completeness of the information you give, which will be held strictly confidential.

POSITION APPLIED : ☐ PGT ☐ TGT ☐ PRT ☐ PPRT Date: _____

YOU CAN JOIN ON (Date): _____

Note: * marked are mandatory to be filled by the candidate.

Sr. No	PERSONAL & FAMILY BACKGROUND	
01.	*NAME -	02. *GENDER -
03	*EMAIL ADDRESS -	04. *MOBILE NO. -
05.	*DATE OF BIRTH (DD-MM-YYYY) -	06. *CAST - *RELIGION - *CATEGORY-(GEN/OBC/SC/ST)
07.	*PLACE OF BIRTH -	08. BLOOD GROUP -
09.	MOTHER TONGUE -	10. DOMICILE STATE -
11.	*AADHAR Card No. -	12. PAN Card No. -
13.	*PRESENT RESIDENTIAL ADDRESS -	ALTERNATIVE CONTACT NO.
14.	*PERMANENT RESIDENTIAL ADDRESS -	CONTACT NO.
15.	*CONTACT DETAILS IN CASE OF EMERGENCY NAME: - RELATIONSHIP:- ADDRESS:-	*PRESENT EMPLOYER ADDRESS -

16. DETAILS OF PRESENT RESIDENCE (please fill)
 Staying in : own house/company quarters/Rented accommodation
 Rent charges per month (if applicable) Rs.....

17. EDUCATIONAL QUALIFICATIONS : (Starting from 10th Board) *

Sr. No.	Exam	Year Passed	School / College	Board / University	Class /Marks Obtained (%)	Part Time/ Full Time/ Distance Mode	Main Subjects
1.							
2.							
3.							
4.							
5.							

Note: Copies of relevant mark sheets to be attached.

18. TRAINING & PRACTICAL EXPERIENCE (Other than regular job):

Nature of Training	Organization / Institution	Period	
		From	To

19. DETAILS OF WORK EXPERIENCE : *

Please record your details in chronological order starting from present employment

Sr. No	Name & Address of the Employer	Designation	CTC	Reasons for Leaving	Reporting to	Period	
						From	To
1							
2							
3							
4							
5							
TOTAL YEAR OF EXPERIENCE							

20	MARITAL STATUS : SINGLE/ENGAGED/MARRIED/WIDOWER/DIVORCEE :						
	(If married number of children with their names & dates of birth) *						
	DATE OF MARRIAGE (DD-MM-YYYY)						
	NO. SONS	DOB	QUALIFICATION	NO. DAUGHTERS	DOB	QUALIFICATION	
21.	* FAMILY DETAILS:						
		<i>NAME</i>	<i>EDUCATION</i>	<i>OCCUPATION</i>	<i>DEPARTMENT</i>	<i>DOB / Age</i>	<i>Place OF Birth</i>
	A)	FATHER					
	B)	MOTHER					
	C)	SPOUSE					
	D)	BROTHERS					
		1)					
	2)						
	E)	SISTERS					
1)							
2)							
22.	NAME, OCCUPATION AND ADDRESS OF RELATIVES RESIDING IN BHOPAL.						
	1						
	2						
23.	GIVE TWO (2) REFERENCES (NOT RELATIONS) WHOM WE CAN TALK FOR REFERENCE INDICATING THEIR POSITIONS AND ORGANISATION THEY WORK.						
	NAME:- COMPANY:- DESIGNATION:-					TEL.NO. EMAIL ID.	
	NAME:- COMPANY:- DESIGNATION:-					TEL.NO. EMAIL ID.	
24.	HOW MUCH ARE YOU EARNING AT PRESENT? (State Basic allowances and other benefits separately with salary certificate). *						
25.	HOW MUCH WOULD YOU LIKE TO EARN IN A NEW JOB?						
	At present						
	After one year						
	After 5 years						
26.	26.1	DO YOU SUFFER FROM ANY HEALTH PROBLEMS? IF YES, PLEASE SPECIFY & ALSO SPECIFY REGULAR MEDICINES BEING TAKEN (IF ANY):-					
		1)					
		2)					

27.		HAVE YOU BEEN CRIMINALLY PROSECUTED? IF SO, GIVE DETAILS SEPARATELY? *
28.		CONVEYANCE Do you own a vehicle? Y/N (If yes, please state) :- 04 Wheeler / 02 Wheeler
29	Last Salary Drawn: _____ (Enclose Proof) Expected Salary : _____ Probable Time for Joining : _____ Ready for Relocation (Y/N) _____ How long you intend to stay in Organization (No of years) _____	
30	Reason for Wishing to Join IES Public School : Salary <input type="checkbox"/> Job Satisfaction <input type="checkbox"/> Career Growth <input type="checkbox"/> To gain better experience <input type="checkbox"/> Any other <input type="checkbox"/> (Please specify rank in order of priority 1 to 5)	
31	Where did you get reference of Job:- _____	
32.	Persons Known in IES (if yes please give details):-	
33.	Other Details:	
33. 2	MEMBERSHIPS: Professional Societies / Social and Cultural Associations/ Political, Semi-/Political Parties, Educational or any other Societies and Group.	
33. 3	What do you consider your main weakness?	
33. 4	What are your strengths?	
33. 5	Please share your future plans in brief:	
33. 6	Have you applied in any University/Educational Institute/Organizations : Yes/No If yes please specify details and status of application:-	

DECLARATION

I hereby declare that all the information mentioned above and documents enclosed are true and correct to the best of my knowledge.

Place:

Signature of Candidate/Date